

# Introducing Sources: Templates (1-2)

Writing Process: Working with Evidence

**Instructions:** Use these templates to introduce your sources. Pick a template that best fits the source and your purpose. The words in brackets are suggestions. You can use other text types and verbs as needed. You can also change or combine templates to make new ones.

## Template 1 - Introducing text type, title, and author

In the \_\_\_\_\_ [ article  
essay  
short story  
poem ] \_\_\_\_\_ (title) ,  
"Quote" short works and underline longer works.

\_\_\_\_\_ (author's name) \_\_\_\_\_ s [ argues  
claims  
states  
explains  
describes ] that ...

Use last name or first and last name Present tense verb

## Template 2 - Introducing text type, title, author, and author information

In his/her \_\_\_\_\_ [ article  
essay  
short story  
speech ] \_\_\_\_\_ , (title) \_\_\_\_\_ (author's last name)

\_\_\_\_\_ , (author information) \_\_\_\_\_ s [ argues  
claims  
states  
explains  
describes ] that...

Noun phrase (e.g., a senior researcher at...) Present tense verb

### Additional Words

Common genres include essays, editorials, news articles, poems, short stories, and novels  
Common verbs for says include argues, claims, explains, states, summarizes, describes, and narrates.

# Introducing Sources: Templates (3-5)

Writing Process: Working with Evidence

**Instructions:** Use these templates to introduce your sources. Pick a template that best fits the source and your purpose. The words in brackets are suggestions. You can use other text types and verbs as needed. You can also change or combine templates to make new ones.

## Template 3 - Introducing an author and/or name of source

---

According to \_\_\_\_\_ (author's last name), describe what the author says...

According to \_\_\_\_\_ (source's name), describe what the source says...

\_\_\_\_\_ (author's name) \_\_\_\_\_ s **claims** that..  
**states**  
**explains**  
**describes**

Use last name or first and last name

Present tense verb

## Template 4 - Introducing visual texts

---

The \_\_\_\_\_ **chart** titled \_\_\_\_\_ shows..  
**graph**  
**diagram**  
**photograph**  
**map**

## Template 5 - Introducing data and research

---

The data from \_\_\_\_\_ (name the source/research study) **describes** that/the..  
**illustrates**  
**suggests**  
**shows**